

Luella Elementary School

2024-2025 Student Arrival & Dismissal Protocols for Parents/Guardians

Student Arrival (AM)

Car Riders	Bus Riders	Daycare Vans
<p>7:10 – 7:35 am Students may NOT be dropped off prior to 7:10 am.</p> <ol style="list-style-type: none"> 1. Enter the car rider lane in one lane. 2. Drive slowly, lower music, do not use cell phone, and please be alert. 3. Follow directions of LES staff to unload students. Pull all the way down & students will unload bumper to bumper. 4. Unload on the sidewalk side only. 5. Do not drive around other cars to exit. Cars will exit in a line. 	<p>Buses are unloaded at 7:05 am by the bus lane on the side of the building.</p> <ol style="list-style-type: none"> 1. Only staff is allowed in the bus in loading zone. 2. Staff will meet & greet students daily when buses arrive. 3. Staff will direct buses to unload. 4. Students will enter the building & go directly to breakfast or to their grade level hallway. 	<p>Daycare van riders drop off: 7:05 am – 7:45 am.</p> <ol style="list-style-type: none"> 1. Enter the car rider lane on the parking lot side of the building. 2. Drivers should not use cell phones and must be alert. 3. Follow directions of staff to unload students. 4. Unload on the sidewalk side only. 5. Do not swing around other vans or buses. Exit in a line.



Student Dismissal (PM)

Car Riders	Bus Riders	Daycare Vans
<p>Car Rider dismissal begins at 2:15 pm. ALL students must be picked up by 2:40pm.</p> <ol style="list-style-type: none"> 1. Enter the car rider lane in one lane. 2. Drive slowly, do not use cell phone and please be alert. 3. Place your child's number in the window on the passenger side. 4. Follow directions of staff who will load students. They will hold up a color. You will proceed to the corresponding color & remain in your car. 5. Do not drive around other cars to exit. Cars will exit in a line. 	<p>Buses are loaded on the side of the building at 2:20pm. Only LES staff can enter this area. Buses leave campus at 2:30 pm.</p> <ol style="list-style-type: none"> 1. Only staff is allowed in the bus in loading zone. 2. Staff will escort students to the bus and ensure loading. 3. Buses leave campus at 2:30 pm. 4. Parents MUST meet all K-2 students at the bus stop when it arrives. 	<p>Daycare van rider pick up is from 2:30-2:45 pm. Companies may NOT pick up prior to 2:30 pm.</p> <ol style="list-style-type: none"> 1. Vans must enter the bus lane one the parking lot side of the building, down to the double doors with company name displayed. 2. Drivers should not use cell phones and must be alert. 3. Follow directions of staff to load students. 4. Drivers should ask for ALL students. 5. Do not swing around other vans or buses. Exit in a line.

IMPORTANT: Early check out ends at 1:45 pm.

Car Rider Lanes

